



GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

P.O. Box 729 • Groton, MA 01450-0729 • Tel.: 978.448.5505 • Fax: 978.448.9402

Address, Name or Phone Number Change

Effective Date: _____

Type of Change: _____Name _____Address _____Phone Number

Name: _____

Old Info: _____

New Info: _____

For Office Use Only

<u>Notify/Update:</u>	<u>Date</u>	<u>Initials</u>
Infinite Visions	_____	_____
Payroll	_____	_____
Retirement Board (Middlesex, OBRA)	_____	_____
Health Ins.	_____	_____
Dental Ins.	_____	_____
Life Ins.	_____	_____
School Messenger	_____	_____
School Brains	_____	_____
HR Concepts	_____	_____
Accounts Payable	_____	_____

**** Send to HR Administrative Assistant at the Central Office**